

Year End Information to CPA for Taxes

Company	
Yr End Date	

Description	@Date	Comments
Trial Balance		
Balance Sheet		
Profit & Loss		
Schedule New Assets		
Year End Bank Recon.		
Accts Rec Aging I/A		
Accts Pay Aging I/A		
Final Sales Tax Return I/A		
941 Quarterly Copies		
DE6 Quarterlies		
Vehicle Amort I/A		
Schedule Any Changes In other Cap/Equity Accts		

Memo: